

WORKSKILLS & PERFORMANCE COURSES

ADVANCED GROUP FACILITATION SKILLS

Course overview

This training program will improve participants' knowledge, skills and confidence in all aspects of leading and facilitating groups in a range of workplace contexts, such as meetings, forums, client groups and educational or training sessions.

Who will benefit from this course?

Anyone in a role which requires leading or facilitating educational sessions, meetings, forums, training sessions or client groups.

DURATION: 1 Day

FEE: Varies depending on venue, sector, numbers & service provided

IN-HOUSE TRAINING: By arrangement with your organisation

CUSTOMISED TRAINING: To meet the specific requirements of your service and sector

VENUE: Available Australia-wide including all remote & regional areas

Discounts for NGOs

Course content

- The attributes, role, responsibilities and characteristics of dynamic facilitators.
- Awareness of your facilitation style and impact on the group.
- A framework for planning and designing sessions / meetings.
- Advanced strategies for facilitating and managing group process, group communication styles and stages of group development, roles and norms.
- Managing effective placement including establishing clarity of purpose, outcome, process and information of the session.
- Skills in planning, structuring, maintaining and assessing group processes.
- Tools and techniques for setting ground rules, increasing inclusion and generating discussion.
- Group leadership skills for engaging people; managing group dynamics; managing challenging behaviour, responding to conflict; keeping the group on track; working with differing personalities and styles.
- Resources and tools for facilitating group activities and processes.
- Tools to self-assess your areas of strength and those requiring development, and an action plan for your on-going development.
- Practice skills and receive coaching and feedback in a small highly interactive training group.

Contact us for an obligation free quote!

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