

## WORKSKILLS & PERFORMANCE COURSES

# ADVANCED TRAINING DESIGN & FACILITATION

### Course overview

This advanced workshop will improve participants' competency in planning, designing, delivering and evaluating quality training programs for any target group to address learner and organisational needs.

### Who will benefit from this course?

Anyone responsible for undertaking learning and development needs assessment; and training program design, delivery and evaluation.

**DURATION:** 1 Day

**FEE:** Varies depending on venue, sector, numbers & service provided

**IN-HOUSE TRAINING:** By arrangement with your organisation

**CUSTOMISED TRAINING:** To meet the specific requirements of your service and sector

**VENUE:** Available **Australia-wide including remote & regional areas**

Discounts for NGOs

### Course content

- Understand the key elements of planning and delivering dynamic training and professional development programs.
- Identify strategies to establish learning outcomes and achieve specific aims and objectives for a target group.
- Undertake training needs analysis and stakeholder consultations to ensure that training design is tailored to addresses participant learning needs and organisational outcomes.
- Develop training program content and process which is interactive, engaging and is appropriate to learner needs and organisational outcomes required.
- Explore a range of adult learning and development strategies which can be incorporated into your training program design and facilitation.
- Implement strategies for facilitating training programs, responding appropriately to, and overcoming, participant blocks and reactions to training content and process.
- Apply interactive approaches and dynamic facilitation approaches to ensure that you maintain participant interest and engagement in the learning process.
- Address specific learner needs, e.g. age, disability, literacy or cultural issues.
- Assess your facilitation and group leadership style.
- Identify training program evaluation techniques and tools to assess training outcomes.
- Practical skills development, coaching and feedback in a small highly interactive training group.

### Contact us for an obligation free quote!

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