

## LEADERSHIP & MANAGEMENT COURSES

# EFFECTIVE NGO BOARD GOVERNANCE

### Course overview

This comprehensive training program will propel your Board of Directors / Management Committee to a higher level of performance and ensure that your Board leadership model supports current best practice Board governance.

### Who will benefit from this course?

Anyone in the role of Board Director, CEO, Executive Director, Executive Officer, or managers.

**DURATION:** 1 Day

**FEE:** Varies depending on venue, sector, numbers & service provided

**IN-HOUSE TRAINING:** By arrangement with your organisation

**CUSTOMISED TRAINING:** To meet the specific requirements of your service and sector

**VENUE:** Available Australia-wide including all remote & regional areas

Discounts for NGOs

### Course content

- Current Board governance models – what works and what doesn't.
- Board framework, Constitution and the roles and responsibilities of governance.
- Board legal and financial accountabilities.
- Risk management, quality improvement planning, budgets, funding, policy and reporting responsibilities.
- Evaluating Board performance and Board effectiveness.
- Board Executive communication and decision making processes.
- Board member role limitations, delegation, professional and ethical boundaries.
- Evaluating organisational performance.
- Effectively managing Board meetings.
- Developing a comprehensive Board Policy & Procedures manual.
- Managing Board role relationships and communication processes including Board / Manager and Board / Staff relationships.
- Managing dysfunctional Board dynamics.
- Each Board member's responsibilities, including - code of conduct, conflict of interest, confidentiality and commitment to the organisation.
- Managing change – recruiting and inducting new members; identifying the need for change.
- Receive coaching and feedback in a small highly interactive training group.

### Contact us for an obligation free quote!

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